

This access statement does not contain personal opinions as to our suitability for those with access needs, but aims to accurately describe the facilities and services that we offer all our guests/visitors.

Access Statement for Esher Place

Introduction

Situated near to the center of Esher in Surrey, Esher Place is well positioned for access to central London and the South East.

We look forward to welcoming you. If you have any queries or require any assistance please phone 01372 463042 or email esher.bookings@unitetheunion.org

Esher Place is an historic listed building and therefore certain areas of the site are not suitable for those with access needs. In order to manage your expectation it is recommended that we discuss your specific access requirements prior to your stay.

Pre-Arrival

- For full details and maps of how to reach us please see the directions section of our website.

[https:// www.uniteesherplace.org/contact-us/](https://www.uniteesherplace.org/contact-us/)
- Esher Railway Station is a 20 minute walk from the site.
- Taxis are usually available on the station forecourt.
- We may be able to collect you, subject to mini-bus availability during the morning and early afternoon. Please call 01372 463042 when you arrive at the station to enquire.
- Bus stops are located in Esher High Street and Church Street with services to nearby towns such as Walton Upon Thames and Kingston Upon Thames

Car Parking and Arrival

- The site is located at the center of a private estate. The speed limit on the private road is 20mph.
- Entrance gates to Unite Esher Place: Contact reception via the intercom on the gates upon arrival for access.
- If you require gate access without leaving your vehicle call 01372 463042.
- Gate access codes \ keycards are issued upon arrival for vehicle access during your stay. To exit the site vehicles must stop at the stop sign and await the gates to open before proceeding.
- Those on foot can enter the site via the manual foot gate to the right of the intercom. No code \ cards are required. Please close the gate behind you.
- Private parking for 100 vehicles is provided at the front of the site with overflow parking on the reinforced lawn areas
- Blue Badge holder space is provided in a marked bay on the left side of the main reception entrance near to the front steps.
- There are 7 steps up to the reception entrance.
- A wheelchair lift is located to the left hand side of the reception entrance. Press the up or down buttons as required. A powered door opens into the vestibule area when the switch is activated.
- The main entrance door is locked, ring the 'Reception' button on the console for attention or input the door access code issued upon arrival.
- The reception entrance doors are 81cm wide.
- Assistance with luggage for those with access needs is available upon request.

Reception Area

- Delegates are welcomed in the main reception hall. The reception desk is 117cm high.
- Delegates with access requirements will be provided with a lower table for registration purposes where required.
- Seating is available with a window seat, two upright chairs with arms and two leather settees.
- The flooring is marble tiled and level.
- Lighting is natural daylight and overhead light fittings.
- Guests are directed to their bedrooms by the receptionist and can find signage at each intersection throughout the building.
- Delegates requiring assistance during an emergency will complete a Personal Emergency Egress Plan (PEEP) with the Duty Manager upon arrival.

Standard Bedrooms

- There are 52 bedrooms consisting of 22 single beds and 30 double beds.
- The site is split into two areas, the Main House and The Gallery Wing.
- All bedrooms in the Main House are only accessible via varying amounts of stairs, there is no lift. This part of the building consists of a first floor and lower first floor.
- All bedrooms in The Gallery Wing are accessible via the ground floor or a lift \ stairs to the first floor.

Accessible Bedroom

- Due to steps in the upper link corridor between The Main House and The Gallery Wing, wheelchair users can only access The Gallery Wing via the front forecourt through automated doors. Cards for the automated doors will be issued upon arrival.
- Once through the automated doors, access to the accessible bedroom located in the Gallery Wing is via a ramp in the lower link corridor. Due to the separation of levels, the ramp exceeds gradient guidelines and assistance may be required.
- The corridor door width outside the wheelchair friendly bedroom is 83cm standard or 117cm fully open. The bedroom door is 81cms wide.
- The wheelchair friendly room contains a standard single bed, with an emergency pull cord alarm hanging next to it. A telephone is located in the room with contact details for assistance.
- There is no specialist hoist or other equipment available.
- A carers room is allocated opposite where required.

Standards Bedroom Bathrooms or Shower-rooms

- All bedrooms at Esher Place are ensuite with configurations as follows:

Shower cubicles only in The Main House. All have a small raised step to access.

Standard Bath with overhead shower in The Gallery Wing

Toilet – all rooms

Wash hand basin – all rooms

Accessible Bedroom Shower-room

Located in The Gallery Wing

- The bathroom door is 81cm wide.
- The basin is 77cm high.
- The WC is 42cm high.
- Total of 5 grab rails throughout.
- The shower area contains a fold down chair with space alongside for a wheelchair.
- No hoist is available.

Communal Areas - Halls, Stairs, Landings, Corridors

- All public areas, halls, stairs, landings, are well lit using a combination of ceiling and wall lights.
- The Main House staircase is stone marble. The remaining stairs, and landings are short pile carpet. The halls are a mixture of carpet, marble tiles and wood.
- Slight variations of levels exist where carpet meets stone or wooden floors.

Communal Areas – Main Lounges and Bar area

- The lounges and bar areas are situated on the ground floor of the Main House.
- Slight variations of levels exist where carpet meets stone floors
- The lounges have a mixture of seating with sofas, leather and soft chairs with and without arms, together with several coffee tables.

Communal Toilets

- There are ladies and gent's toilets located on the ground floor of the Main House adjacent to the Dining Room.
- There are ladies and gent's toilets located on the 2nd floor of The Gallery Wing adjacent to the lift entrance.

Communal Accessible Toilets

- There is a unisex accessible toilet located on the ground floor of the Main House near to the main office.
- There is a unisex accessible toilet located on the 2nd floor of The Gallery Wing adjacent to the lift entrance.
- Both contain pull cord alarms.
- Both contain grab rails
- The door is 74cm wide.

The Dining Room

- The Dining Room is situated on the ground floor of the Main House.
- Slight variations of levels exist where carpet meets stone floors at the entrance.
- The door opening to the dining room is 109cm wide.
- Lighting is natural daylight and overhead chandeliers.
- The flooring is carpet.
- We are able to cater for varying dietary \ allergy requirements. Please advise us when making a booking.
- The Dining Room is utilised for all meal services for all wheelchair users \ infirm having difficulties with steps.

The Garden Restaurant

- The Garden Restaurant is situated on the lower ground floor of the Main House.
- Slight variations of levels exist where carpet meets stone floors at the entrance at the top of the stairs.
- Lighting is natural daylight and overhead light fittings
- The flooring is carpet.
- We are able to cater for varying dietary \ allergy requirements. Please advise us when making a booking.
- The Garden Restaurant not suitable for wheelchair users \ infirm having difficulties with steps. Alternative arrangements will be made for group meal services in The Dining Room.

Conference Rooms

- All conference rooms in The Gallery Wing are accessible via stairs or a lift.
- All have natural daylight and overhead light fittings.
- Standard conference chairs are provided with or without arms.
- The flooring is carpet.
- Hearing Loops are available.
- The Mandela Room located in the Main House is not suitable for wheelchair users \ infirm having difficulties with steps. Alternative arrangements will be made for group to be located in The Gallery Wing.

Grounds

- The rear patio and grounds are accessed via the patio doors in the main lounge located in the Main House.
- The patio areas have slight variation in levels.
- Extra care should be taken on the patio in wet conditions.
- There are two steps down onto the lawn areas.
- Extra care should be taken when walking around the grounds due to uneven levels, slippery surfaces and tree debris.
- The rear patio is suitable for wheelchair users. A ramp is provided although assistance for safe passage is required.

Safety & Security

- PEEP interview on arrival for those with access needs.
- 24hr fire team to control fire evacuations.
- On-Site Evac-Chairs with trained operators.
- 24hr qualified First Aiders
- 24hr AED machine and qualified AED operators.
- CCTV system
- Gated Access
- Emergency Contact between Midnight & 7.00am – Please call 01372 463042 and await attention.

Contact Information

Address: 30 Esher Place Avenue

Telephone: 01372 463042

Email: esher.bookings@unitetheunion.org

Website: www.uniteesherplace.org

Hours of Operation: 7.30am to 12.00 Midnight Monday -Thursday

7.30am to 4.00pm Friday

Closed* Saturday & Sunday

*Except for specifically arranged Unite \ Member events.

